Article 4 Direction Project Plan

	No.	ACTIVITIES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
			2014		2015												2016					
			Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
KEY STAGES		**Key Stages**																				
		Stage 1 - Prepare Evidence Base Nov 2014 - Feb 2015																				
		Stage 2 - Making the non immediate Article 4 Direction - Mar 2015																				
		Stage 3 - Consultation on Article 4 Direction - Apr 2015																				
		Stage 4 - Confirm Article 4 Direction - Mar 2016																				
		Stage 5 - Implementation and monitoring																				
KEY ACTIVITIES	1.00	**Prepare evidence base**																				
		Scoping of other London Boroughs evidence base to support Article 4 Direction																				
		Review of other London Boroughs Implementation of Article 4 Direction																				
		Analysis of existing baseline data on HMOs from development management, enforcement, & environmental health private sector housing																				
		Analysis of relevant economic, environmental & social data through Barnet Observatory																				
		Analysis of data on HMOs from development management, enforcement & environmental health																				
		Mapping existing distribution of small & large HMOs in Use Class C4 & Sui Generis use																				
		Interrogation of HMO Additional Licensing Scheme surveys & consultation responses																				
		Interrogation of databases including Council & Metropolitan Police. Focus on litter, refuse, fly-tipping, noise & parking stress as well as street crime, burglary & anti social behaviour.																				
		Mapping of issues identified above																				
		Consultation with amenity groups & resident associations through Federation of Residents Associations in Barnet (FORAB) & landlords through Landlords Forum																				
	2.00	**Making the non immediate Article 4 Direction - Mar 2015**																				
		Draft Planning Committee report, Article 4 Direction Notice & Map																				
		Approval by Planning Committee - March 26th 2015																				
	3.00	**Consultation on Article 4 Direction**																				
		Publish Article 4 Direction Notice in local newspaper & display at least 2 site notices in Barnet																				
		Notify Secretary of State of publication of Notice																				
		Publicise Direction through Barnet First & 6 week period of public consultation on Article 4 Direction																				
		Analyse responses to public consultation																				
	4.00	**Confirm Article 4 Direction**																				
		Draft Planning Committee report, Article 4 Direction Notice & Map																				
		Confirmation by Planning Committee - March 2016																				
	5.00	**Implementation and monitoring**																				
		Publish post adoption statement																				
		Implement through Development Management & Enforcement																				